



**Appendix 1 - COUNCIL MEETING
Resources Scrutiny Commission
23 July 2010**

Report of: Service Director, Strategy & Performance

Title: Draft Work Programme **Ward:** **City Wide**

Officer presenting report Ian Scott – Scrutiny Officer Tel No 0117 9222770

RECOMMENDATION: To review the work programme and agree any changes

Summary: An initial work programme is set at the beginning of the municipal year and is reviewed and revised at each meeting.

The significant issues in the report are:

Work Programme setting allows members of the Commission to prioritise its work programme.

Policy - The Work Programme for the coming year needs to reflect the Commission's responsibilities, the priorities set by the Council, and the framework for scrutiny agreed at the Overview and Scrutiny Management Committee (OSM) on 27th May 2010.

Consultation - The work programme is produced in consultation with the Strategic Director of Resources and Commission Members and members of the public can put forward suggestions for new work programme items for consideration via public forum.

Context - The overall aim of the Commission is to make an effective contribution to improving the Council's use of resources and ensuring value for money

Equalities Impact Assessment - Work Programmes for each meeting are sent to the Bristol Equality Forums to enable them to consider the items being discussed and determine if they wish to make submissions to the Commission for consideration.

Legal and Resource Implications - None sought for this covering report.

ACCESS TO INFORMATION - Overview and Scrutiny Management Committee (OSM) on 27th May 2010.

Draft Resources Scrutiny Commission Work Programme

DATE	ITEMS	AIM MET	DOES IT ADD VALUE? IMPACT FOR THE PUBLIC? OBJECTIVES
11 June <u>Key for Initials</u> WG – Will Godfrey JH – Jon House DT – David Trussler IS – Ian Scott	Annual Business Report Annual Work Programme Report Resources Priorities Housing Revenue Account; Health and Social Care Impact of the recession on council services		
23 July	National Budget Implications Review of the Pension Fund VFM1 – to be determined – also see potential items below Business Transformation Portfolio update and Transformation Board Issue Impact of the recession on council services Budget Outturns <u>Information Reports</u> Performance Clinics		

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10 September	Capital Projects (External Auditor) – WG Commercial Properties Review Budget Monitor (1 st Quarter) Performance Monitoring (1 st quarter) Executive Member for Efficiency and Value for Money Report VFM 2 – to be determined		
22 October	Impact of the recession on council services Use of Resources outturn (external auditor) -WG Business Transformation Portfolio update and Transformation Board Issue Medium Term Financial Plan Housing Benefits VFM 1 Follow Up Performance Target Setting 2010-13 for Council plus 6 key targets for Resources Scrutiny		
3 December	Budget Monitor (2 nd quarter) Performance Monitoring (2 nd quarter) Vfm 2 Follow up		

	Performance Clinics Outcomes and Future Schedule - JH Use of Resources (Managing Finance) Action Plan – WG		
DATE	ITEMS	AIM MET	DOES IT ADD VALUE? IMPACT FOR THE PUBLIC? OBJECTIVES
17 December	Draft revenue budget 2011/12 – WG Impact of the recession on council services VFM 3 – to be determined		
Wed 5 January 6pm Budget meeting	–WG & Strategic Directors – Business Transformation and Health and Social Care		
Mon 10 January 6pm Budget meeting	– WG & Strategic Directors Deputy Chief Executive, City Development and Children & Young People’s Services		
Wed 12 January 6pm Budget meeting	- WG & Strategic Directors Resources, Neighbourhoods, Capital Programme and Treasury Management Strategy		
Fri 14 January 9.30am	Resources Proposals on Budget for Cabinet Business Transformation Portfolio update and Transformation Board Issue Council Impact of the recession on council services VFM – Bristol Partnership Bristol Partnership update – VFM including costs WG and Helen Ball		
4 March	Executive Member for Efficiency and Value for Money Report Budget Monitor 3rd Quarter Performance Monitoring (3 nd quarter) Business Transformation Portfolio update and Board Issue – DT		

<p>Potential items to be scheduled</p>	<p>Annual Review – IS</p> <p>Value for Money (VFM) Strategy Capital Projects (External Auditor) – WG Dedicated Schools Grant PFI – Funding Implications Housing benefit overpayments, bad debts and the financial reserves situation -OCT 2010 Scrutiny of Neighbourhood Partnership Staffing Issues - VFM Use of Section 106 money World Cup Bid – Financial Aspects Financial Standing (July or September)</p> <p>PFI Schools National Budget Cuts implications for Bristol City Council</p> <p>Referrals from OSM 27th May for scrutiny Budget Cuts including Equalities Impact Assessments</p> <p>Transparency in relation to financial information (Possible joint with OSM)</p> <p>Disposal of Land to Bristol City Football Club – OSM 15 July</p> <p><u>Information Items</u> Parks Budget – Current Position – SM (potential)</p>		<p><u>Business Transformation items - DT</u></p> <p>Customer Excellence New Ways of Working Shared Transactional Services Enabling Commissioning (also a Select Committee) Proposed new web site for the Council – Business Case ICT – Enterprise Resource Planning - option appraisal Putting People First</p>
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